

MS. CLEMENS SYLLABUS

Department: Mathematics

Course Title: Algebra 1

Term: Full Year 2017-2018

Teacher: Ms. Clemens

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Website: <http://msclemensclass.weebly.com>

Credit: 1 credit

Course Description

This course is intended to give the student the skills to use algebraic concepts in everyday life. He/She will learn algebra concepts, skills, structure, and application of the material. Instruction in number theory, linear functions, systems of equations, quadratic equations, polynomial operations, exponential functions, probability and statistics, and rational expressions and equations will be included.

Criteria Included for Evaluation and Determination of Grade

1. Homework and Daily Activities worth 20% per the mathematics department grading policy.
2. Quizzes worth 30% per the mathematics department grading policy.
3. Cumulative tests worth 50% per the mathematics department grading policy.
4. The Final Exam is worth 20% of the final grade.

The semester grade is based on two 9-weeks averages and the final exam (40%-40%-20%). **If a student is absent on test day then it is his/her responsibility to make arrangements to stay after school or come before school to make up the test.** If an absence is unexcused, then only 50% credit will be given for makeup work.

If the student is not satisfied with a quiz or test score, he/she may retake any assessment following these procedures:

1. The student must come outside class time for tutoring at least one day. Tutoring is available in the morning upon appointment or after school 2:10 – 3:00 **on most days**.
2. The assessment must be taken before or after school within **two weeks** of receiving their score.
3. The test score will be the **average** of the two test scores.
4. It is **up to the student** to schedule time to retake tests/quizzes

Grading Scale 90-100% A 80-89% B 70-79% C 60-69% D 59%-below F

Classroom Rules

- 1) Show respect, give an outstanding effort, have a positive attitude, accept responsibility
- 2) Be on time. If you are not in the class when the bell rings you are tardy.
- 3) Come prepared with necessary materials daily. If you don't have materials or means to obtain them, talk to me about it and we can work something out.
- 4) Help keep the room neat and clean, do not leave your area dirty when you leave class
- 5) Absolutely NO CELL PHONES during instruction!

Consequences

Failure to abide by the class rules will result in after behavior reflection sheet, call or email home, detention and/or office referrals.

Materials: Students will be required to bring these materials every day to class.

Notebook	Folder
Pencil	TI-84 Calculator (optional)
Chromebook	Earbuds or headphones

The faculty and administration reserve the right to change the class syllabus as deemed necessary. Requirements shall be modified to accommodate students who qualify for specially designed instruction.

Ms. Clemens Classroom Procedures

- **Tardy:** When the bell rings, if you are not seated in your assigned seat, you will be marked tardy on Infinite Campus. If you were with a teacher or administrator you must bring a signed note from them. If you are tardy, come in the back of the room and get to work on your warmup/current assignment.
- **What should I do first?:** Walk in the room and grab your Daily Accountability Sheet and begin your warm up activity. You will have a limited amount of time to complete these items.
- **Daily Agenda:** The plans for the day will be posted on the whiteboard in the front of the class. Other classes will also have items posted so please make sure you are paying attention to your period.
- **Notebooks:** The majority of the work we do in class will be in your notebook and this is where your Daily Grades come from.
- **During instruction:** While I am at the front of the class teaching, students will not be permitted to go to use a hall pass. If they need to sharpen a pencil, get a tissue, or get a pencil they will silently walk to the back of the room to the student resource table. Students will always walk through the back of the classroom to prevent distractions.
- **If I need help in class:** When you have a question on an activity or problem we are working on in class; first, ask your neighbor. If you still cannot figure it out, raise your hand and then I will do my best to get to you in the order your hand was raised.
- **How do I use the class website?:** Students can use the Google classroom to find and submit assignments, weekly lesson plans, extra resources in case you are struggling with the material, the syllabus, procedures, expectations. I have a website for parents listed at the top of the syllabus
- **Bathroom Passes:** School policy states that students follow a 15/15. You may not go to the bathroom during instruction, wait until group work or individual work has begun. If you want to use a hall pass during a quiz or test, you must wait till you have completed the assessment. You must take the hall pass with you when you go and return it when you get back.
- **Turning in Assignments:** Weekly homework assignments will be given during weeks we aren't testing. Homework is assigned on Monday and due Friday to model a collegiate level class structure. Students can find and turn in the assignment through Google classroom. Your work will need to be typed or take a picture of your work and post it with your answers. Late work is accepted for partial credit under certain circumstances.
- **Ending Class:** Do not begin packing up your things unless you have been told to do so. In the last five minutes I will ask everyone to return all borrowed materials (calculators) which must be done before anyone can be dismissed. Before you leave you will need to push your chairs in properly and exit the class.
- **No Name Assignments:** I will have the no-name assignments in the bottom tray of the turn in trays. If I am able to determine who completed the no-name assignment, I will write your name on the paper and give you the credit. After the first time, you will receive a deduction of points. If I am unable to determine who turned in the work, you will receive a 0 until you claim it before or after class. All no name work will be discarded after the test for that unit.
- **Absent Work:** You are responsible for collecting your missing work; I will not ask you to make up assignments. Most assignments will be on the Google classroom website. Absent students are exempt from warm up and exit slip grades. You will be given the number of days you were absent plus one to turn in any absent work. It is your responsibility to schedule time to makeup missing tests. If you do not schedule a time to makeup a quiz, I will replace the grade with your current test average.
- **Additional Tutoring and Make-up Work:** Students can make up their missing/poor assignments, tests, etc. or even just stay after for extra help on material from class every day with me after school. If a student is disruptive during this time they will be asked to leave. Learning labs are also offered by other math teachers once a week.
- **No food** will be permitted in class. Only drinks in resealable twist lids and plastic containers (ie no glass bottles or fast food cups). If they are brought in you may give them to me and I will place them in the cabinet for you till after class.
- **Phones and Chromebooks** will not be permitted in class unless specifically instructed by the teacher. If there is a family issue or special circumstance, please ask me. Failure to comply may result in phone/chromebook confiscation or an office referral if there is continue refusal of compliance.